

## Village of Dorchester Finance Committee Meeting

Date: September 5, 2018 (Wednesday) 6:45 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

### Minutes:

1. Meeting was called to order by Chairperson Schauer at 6:45pm.
2. In attendance were Chairperson Schauer, Trustee Hardrath (Miller), Trustee Duranceau and Clerk-Treasurer Ruge.
3. Motion was made by Trustee Hardrath, seconded by Trustee Duranceau, to approve the bills and vouchers for August, 2018. Motion carried 3-0.
4. Motion was made by Trustee Hardrath, seconded by Trustee Duranceau, to adjourn the meeting. Motion carried 3-0.

## VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, September 5, 2018 7:00 pm Clerk's Office, 228 W. Washington Ave, Dorchester WI

### Minutes:

1. Meeting was called to order at 7:00pm by Trustee Schwoch, President Rau was absent.
2. Pledge of Allegiance was said.
3. Present were Trustee Schwoch, Trustee Duranceau, Trustee Hardrath (Miller), Trustee Schauer, and Trustee Derrico. Absent were President Rau and Trustee Underwood. Also in attendance were Clerk-Treasurer Ruge, Kevin O'Brien – TP Printing, police chief Gary Leichtman, water/sewer manager Rick Golz, public works supervisor Dean Faude, Todd Trader – MSA Professionals, Attorney Bonnie Wachsmuth, Kenneth Mohan, Joe Konwinski, John Lenz, and Cindy Lenz.
4. There was no public input.
5. Motion was made by Trustee Derrico, seconded by Trustee Schauer, to approve the minutes from the August 8, 2018, Board meeting. Motion carried 5-0.
6. Motion was made by Trustee Derrico, seconded by Trustee Schauer, to approve the August, 2018 Audit Report. Motion carried 5-0. The September, 2018 Audit report was included in the board packets.
7. **PUBLIC HEARING: 7:05PM** Regarding possible revocation of Class "B" license issued to Kenneth Mohan

### **Public Hearing was called to order by Trustee Schwoch.**

A – Chief Leichtman stated that on Friday, August 3, 2018, special agents from the Alcohol & Tobacco Enforcement Unit, along with himself and Officer Maldonado conducted an inspection at Fuzzy's Bar & Grill. It was discovered during this inspection that Kenneth Mohan did not hold a valid seller's permit. Agents confiscated all fermented beverages and liquor from the premises and informed Kenneth he was not to reopen without obtaining this permit. Kenneth addressed the board and told them that when he applied for the license back in March, there was a mix-up of some paperwork from the WI Department of Revenue and his accountant. His accountant had filed the correct paperwork to get the permit reactivated, but messages to have him contact the DOR for additional information were not properly received by the lead accountant, or Mr. Mohan. Dean Faude stated he would not like to see another business in town have to close and asked the board to consider this in their decision. Trustee Schwoch asked for additional comments three times. No one had anything additional to comment.

B – Hearing was closed at 7:40pm.

8. Motion was made by Trustee Hardrath, seconded by Trustee Derrico, to suspend Kenneth Mohan's Class "B" license for a minimum of 10 days, not to exceed 90 days, reinstatement is contingent upon proper paperwork and seller's permit being received by village clerk and verified through WI DOR. Motion carried 5-0.
9. John Lenz spoke to the board in response to the letter he received regarding violation of Ordinance 188. The house he owns at 250 S. 4<sup>th</sup> Street is not currently being used for human occupancy. It had an active water line without a meter when he purchased it, and he is hoping to tear it down in 2019. He is asking the board to exempt him from Ordinance 188 until he can get it taken down.
10. Joe Konwinski spoke to the board in response to a letter that was sent to the property owner of 356 W. Business Cty Rd A. He is in the process of purchasing this building, but is doing repairs and will be responsible to make sure it is code compliant. Since he is not the legal owner, board members asked him to bring a written statement from the owner giving him permission to discuss this situation with the board to next month's meeting, or provide it to the clerk before the meeting.
11. Motion was made by Trustee Derrico, seconded by Trustee Schauer, to have a public work's employee meet with the property owner of 250 S. 4<sup>th</sup> Street to verify home is not being used for human occupancy and report back to board at next month's meeting for a determination on ordinance. Motion carried 5-0.
12. Chief Gary Leichtman stated that the apartment complex at 105 S. Front Street needs garbage cans for the tenants otherwise the garbage company will no longer pick up the trash. He questioned clerk-treasurer Ruge as to whether or not Ordinance 130 on the village website is valid and enforceable. He also wanted the board to be aware he would be at training on September 13<sup>th</sup>.
13. Rick Golz stated that the booster pump is almost fixed, and the stripper tower will be looked at later this month. Everything else is working fine right now.
14. Dean Faude stated that windows at the shop have been getting replaced; our part-time employee has moved out of the area for school and is no longer available to help. Depending on how quick the snow comes, they may need to look into getting some extra help for the winter.
15. Todd Trader from MSA Professionals provided the board with multiple updates on various projects within the village. A full copy of this report can be viewed or requested at the clerk's office during regular office hours.
16. The contractor has completed all punch list items and the project is complete.
17. Motion was made by Trustee Derrico, seconded by Trustee Hardrath, to approve Pay Application #5 to Steen Construction for 2017 Street & Utility Improvements in the amount of \$41,320.56. This is the final pay application for the project. Motion carried 5-0.
18. Motion was made by Trustee Duranceau, seconded by Trustee Derrico to request Marathon County to reduce speed limit on Business Cty Road A to 35MPH at east entrance of Village in Marathon County and put up appropriate signs. Motion carried 5-0.
19. Motion made by Trustee Schauer, seconded by Trustee Hardrath, to approve holding a village wide clean-up for 2 days in October, contingent upon the dumpster being placed in a secure location overnight. Details will be provided with water bills in October. Motion carried 5-0.

20. Motion by Trustee Derrico, seconded by Trustee Hardrath, to reach out to neighboring communities about interest in hosting a local liquor license training session put on by the WI Department of Revenue. Motion carried 5-0.
21. Clerk-Treasurer Ruge informed the board about the resignation of Bert Nitzke, district Fire Chief.
22. Motion was made by Trustee Duranceau, seconded by Trustee Derrico, to approve the 2019 recommended budget from Central Fire & EMS District. Motion carried 3-0, with Trustee Hardrath and Trustee Schauer abstaining.
23. Motion made by Trustee Hardrath, seconded by Trustee Derrico, to approve the Temporary Class "B" Retailer's License for St. Louis Church for September 16, 2018. Motion carried 5-0.
24. Motion made by Trustee Derrico, seconded by Trustee Hardrath, to approve pay increase for Mike Graff from \$15/hr to \$20/hr for miscellaneous work done at Memorial Hall, particularly on the bowling lanes. Motion carried 5-0.
25. The deputy clerk/treasurer position has been advertised again. Three applications were received the first time, and after interviews the position was offered to one of the applicants. This person declined the position after being offered a better paying job elsewhere.
26. Clerk-Treasurer Ruge reminded committee chair's about setting meetings for preliminary 2019 budget amounts. A preliminary budget should be available at the October meeting.
27. Invite from Midnight Rider's snowmobile club for the land owners appreciation picnic was received by the village. Copies were placed in the board packets for each board member.
28. Next board meeting will be on Wednesday, October 3, 2018, at 7:00pm.
29. Motion was made by Trustee Schauer, seconded by Trustee Derrico, to adjourn the meeting. Motion carried 5-0. Meeting was adjourned at 8:33pm.

Brooke Ruge, Clerk-Treasurer